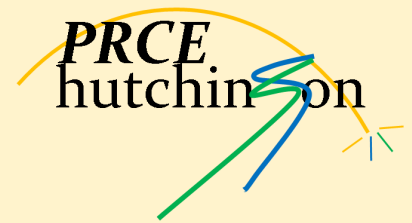


ANNUAL REPORT 2019



Hutchinson Parks, Recreation & Community Education

2019
January-
May

- Online Registration opens December 3
- Summer Baseball/Softball

HUTCHINSON PARKS, RECREATION & COMMUNITY EDUCATION



MAY-AUGUST 2019

Hutchinson Parks

RECREATION

Community Education



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FALL 2019

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Department: Parks and Natural Resources

Staff Responsible: Sara Witte, Parks Supervisor

2019 Accomplishments

General Site Improvements:

- Built six ADA picnic tables and distributed to the higher use shelters.
- Archery range at Oddfellows Park was renovated with help from Little Crow Archery Club that included four single targets, four double targets and a bow rack, equipped with removable target blocks.
- Completion of Elks Inclusive Playground site work and adjacent landscaping.
- Upgrade of full hook up sites #1 through #12 at Masonic/West River campground-sewer, electrical and water & additional sites #13 & #14.
- Eagle statue added into McLeod Vets Park center circle.
- Improvements made on wood features at Tartan Terrain Park.
- South Park tee pad replacement project on Tees: 1, 2 & 4.
- Door replacement at Elks, Riverside and Masonic/West River parks to meet ADA compliance.
- Painting of precast restrooms for Oddfellows, McLeod Vets Park, and Riverside Shelter with the help of volunteer groups.
- Safety wood playground fiber mulch added to various playground locations.
- Bike Fix-it station installed at Recreation Center next to existing bike racks.
- Walkway and picnic paver pad/seating wall complete, along with signage and park light installed at Gateway Park.

Athletic Field/Court Maintenance:

- Constructed new batting cage at Roberts Park Complex-late fall.
- North Park Elementary courts completed-4 tennis courts with 7 pickle ball courts inset.
- VFW Park: New backstop, dugouts, added aggregate infield, and moved field position to accommodate older youth players.
- Linden Park: Two T-ball fields completed-excavated in two aglime infields, along with new backstops on each.
- Moved and placed 200 yards of aglime to various ballfields.

Landscaping:

- VMF paver pad flag display behind sign marquee at entrance into park.
- West Elementary School new plants and shrubs installed with HHS Landscape Class.
- Police Memorial added new plants and mulch.
- Park Elementary front reseeded and added new plants and shrubs, along with new plants and mulch around school sign with help from HHS Class.

Forestry/Natural Resources:

- Arbor Day events with local school age students and 3M Company.
- 83 trees planted in various Parks with staff and volunteer groups.
- Tree removal: 24 of mostly ash, along with a few diseased/hazard trees.
- Paths mowed at Middle School prairie for outdoor learning opportunities for West Elementary students.
- Riverbank clearing in various parks along Crow River with parks staff and volunteers.
- Prairie burns conducted at Northwood's prairie & pond and Bass Pond.

Narrative

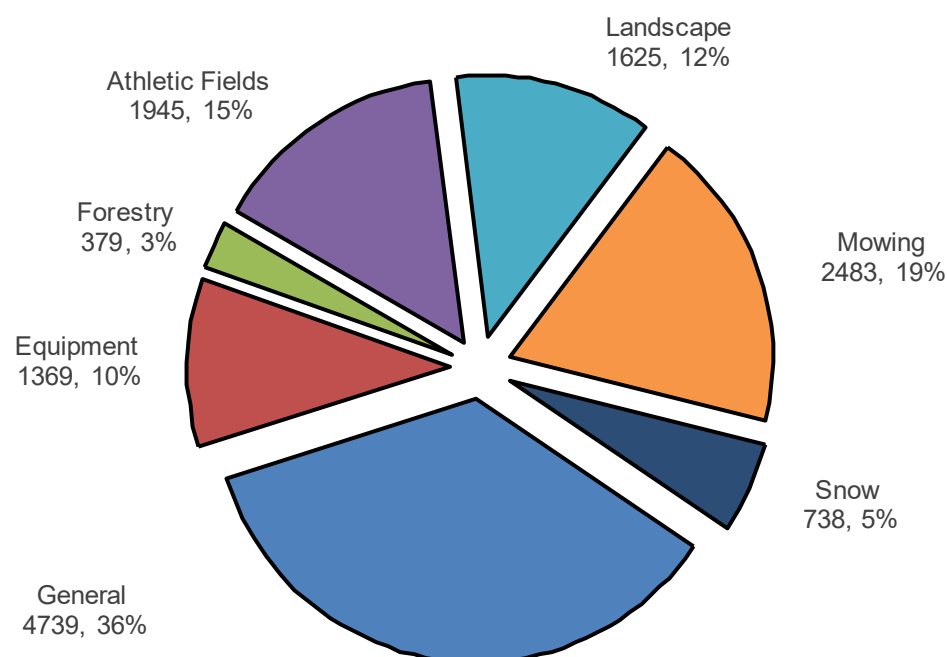
It seemed summer of 2019 was never going to make an appearance. Parks Maintenance staff spent many hours moving snow, as the season extended itself into April for a second year in a row. Games were condensed again to get all of them in before playoffs would begin. Due to the late spring and wetness of the area along the river, the upgrade of the sewer and electrical project for the full hook up sites at Masonic/West River Park forced the campground to open later than planned. As the contractor would dig the trench for installing new pipes, it would instantly fill up with water. Many hours were spent with pumps to move the water out of the trench and into the retention pond. We were finally able to open the upgraded sites, but not until middle of June. Site restoration was also difficult as the area remained wet from continuous rainfall. Materials were unearthed, as the site was once used as a place to dispose of construction materials, so many cement chunks, wire, etc. kept showing up.

Volunteers played an important role in accomplishing many projects around our community including: six new targets and a bow rack at Oddfellows Archery range, Tartan Terrain bike Park, South Park disc golf course improvement for tee pads, Riverside shelter painting and trees planting, Passport to Parks Events, along with various other activities in multiple parks. Parks Maintenance staff spent time in the fall completing the renovation of the athletic fields around the community. Aglime was moved from a big stockpile at Roberts's Park parking lot (this material had been reclaimed from the four Linden Park fields the year before) to many of the smaller neighborhood ballfields. The addition of aglime to these fields should make for safer playing surfaces for the youth using these locations. The addition of Gateway Park- being Hutchinson's "41st" named park was completed shortly before freeze up. This new location has a shaded picnic shelter, table, seating wall, bike rack, and informational sign to describe the mural characters. With the construction of Main Street this coming year, a drinking fountain is to be added to the park. Time was also spent on continued efforts of clearing invasive woody materials off the bank of the Crow River. As things die back, this always makes for a good time for us to provide needed maintenance along the riverbank and in our prairie locations. Since some of the prairie were unable to be burned (due to the wet weather), we chose to run the brush cat mower in areas with invasive trees. Looking ahead to 2020, we are excited to see the addition of a full time Parks Maintenance Operator. With this added position, it will help make the parks routes more manageable. It will also help to fill the gap of the in between months: before summer staff arrives and after they return back to school in the fall.

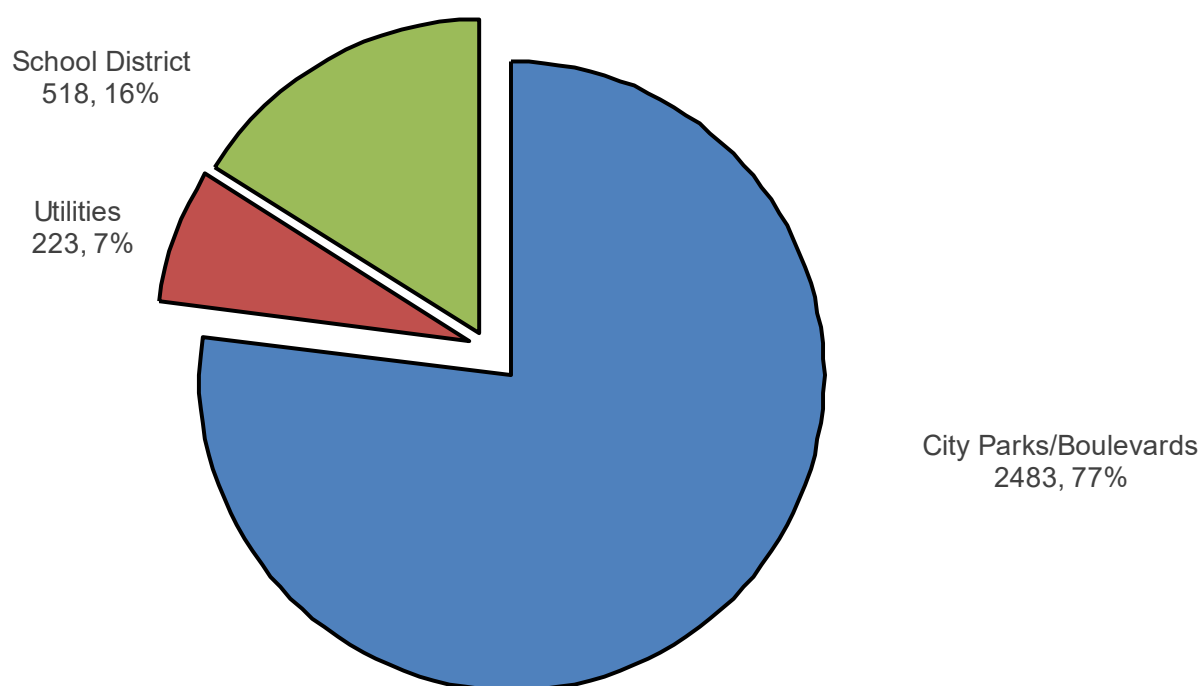
2020 Goals

- Rebuild commercially manufactured pieces of Skate Park equipment. (February)
- Refurbish 9 wood park benches & new cement pads: Oddfellows, Tartan & Rotary. (Mar)
- Hire additional Full Time Parks Maintenance Operator. (March)
- Elks Park restroom renovations. (April)
- Kamrath Statue project @ McLeod Vets Park (HLI small group). (May)
- Library Square landscape renovation. (HLI large group). (May)
- Lion's Park West playground project (June)
- Arbor Day events with various schools and 3M. (May/June)
- Rotary Park pavers and new landscaping around shelter and bathroom area (Sept.)
- Tree plantings at various parks per DNR grant. (Oct.)

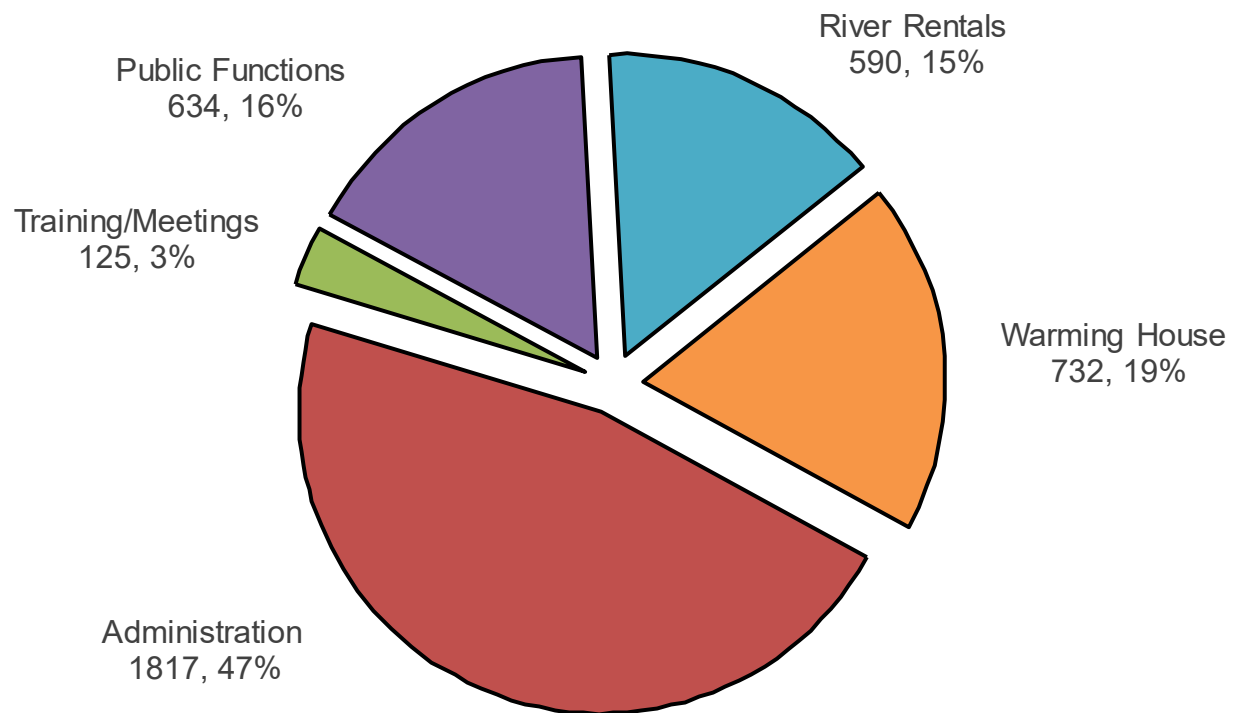
2019 Parks Maintenance
13,278 hours



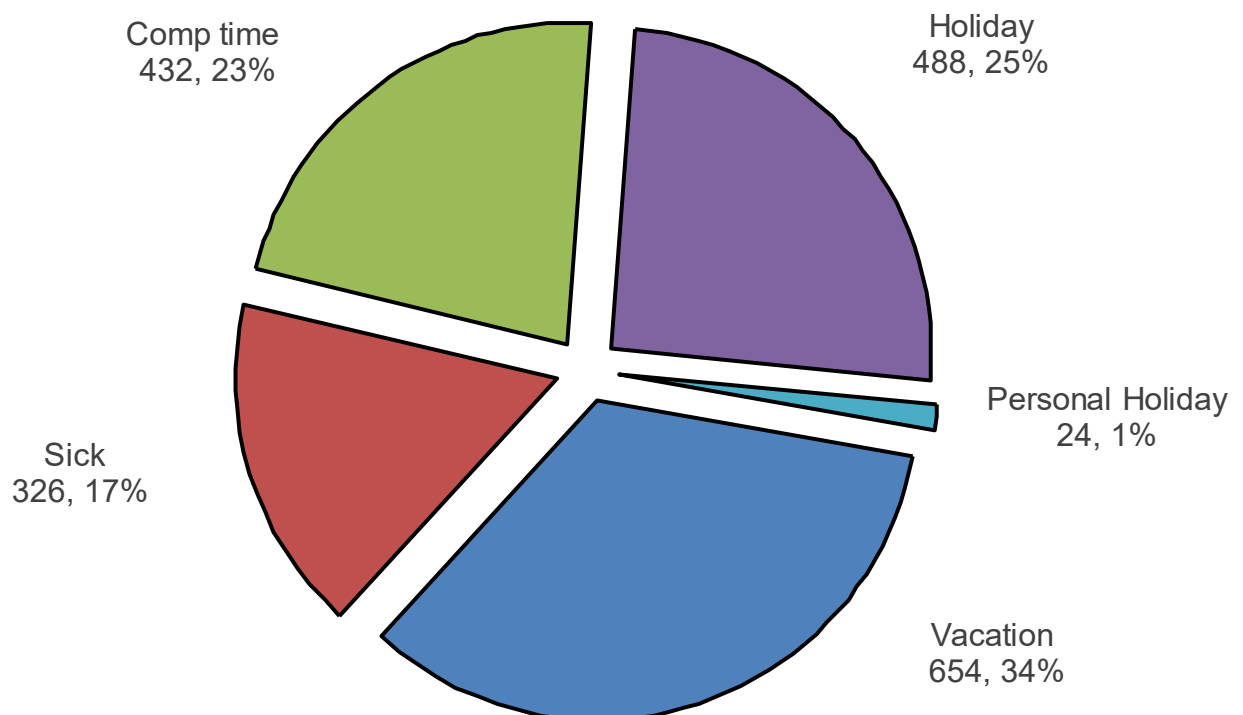
2019 Mowing & Weedwhipping
3,224 hours



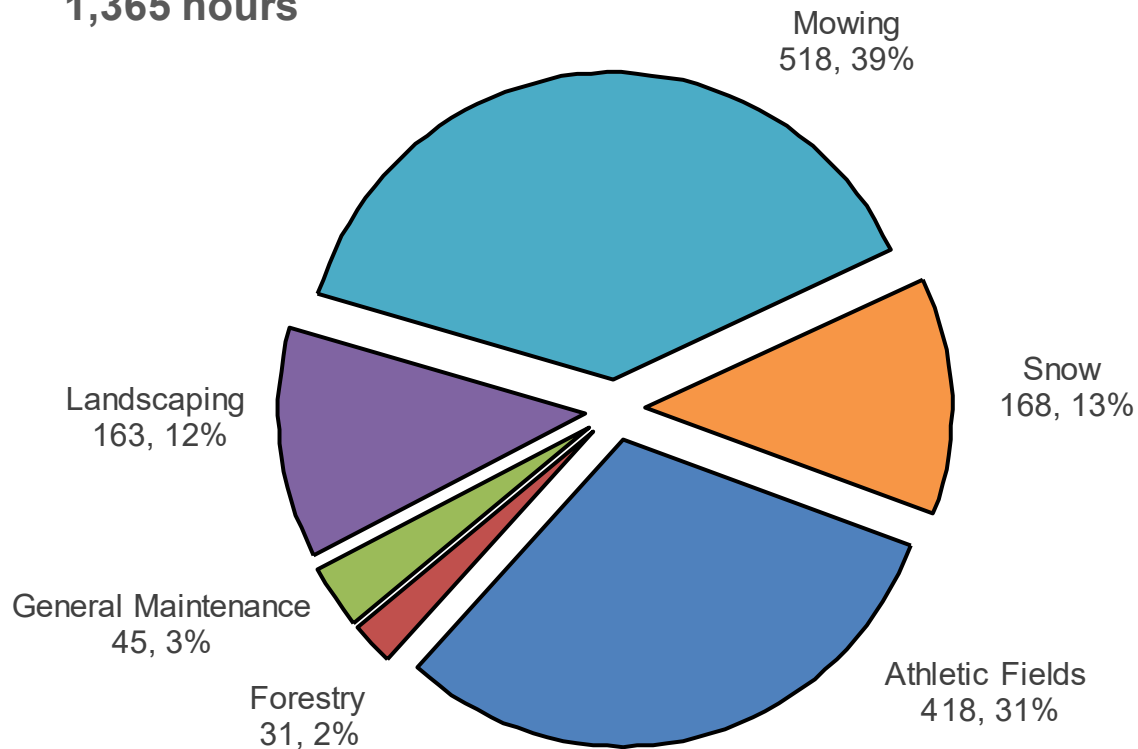
2019 Non-Park Functions 3,898 hours



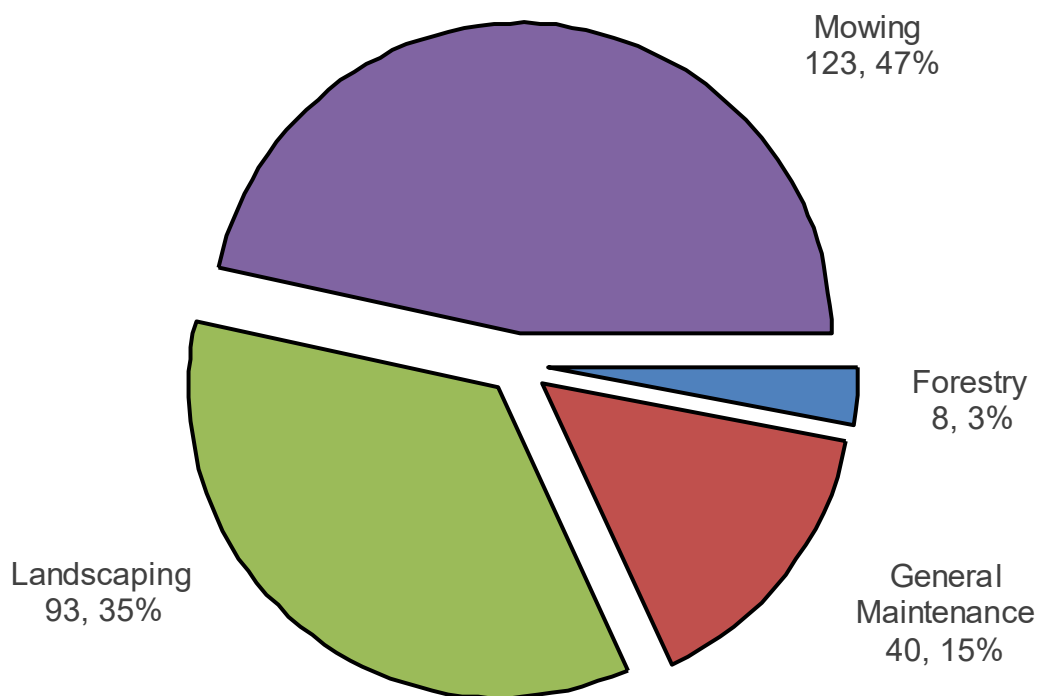
2019 Paid Time Off 1,924 hours



2019 ISD 423 Functions 1,365 hours



2019 Hutchinson Utilities 264 hours



Department: Burich Arena

Staff Responsible: Marv Haugen

Title: Facilities & Operations Manager

2019 Accomplishments

- Replaced light fixtures throughout building. Locker rooms, bathrooms, hallways, maintenance area, and exterior wall packs have been all been upgraded with energy efficient LED lights. These upgraded fixtures are designed to last 30-50 thousand hours with no lamp or ballast replacement needed. We will reduce energy usage, maintenance time/expense and improve lighting levels.
- Worked with the city's Equipment Committee, Citizens Bank, and the Burich Family on funding the purchase of our new ice resurfacer. Funding through the city was available beginning in 2021. The Burich family donation of \$60,000 helped us move the scheduled replacement of our year 2000 model machine up one year. The new machine was delivered in early January.
- Continued to improve ventilation in east rink team-rooms and bathrooms. The new dehumidifiers are designed to control the humidity throughout the entire building. We have added features to help move this air throughout the facility, reducing possible mold growth.
- Continued our partnership with McLeod County Sentence-to-Service program. These workers help us with cleaning after major events and have helped re-paint much of the interior of our two rinks.
- Continued improvement of staffing patterns for building attendants. We operate two arenas with primarily seasonal staff. We hire and train good people and seek the experienced worker whenever possible.
- Summer ice season was very successful. We continue to offer a four-week program collaborating with Hutchinson Hockey Association, Hutchinson Figure Skating Association, and the Hutchinson High School hockey program.
- The Facilities Technicians continued to improve maintenance logs of building equipment and systems, including resurfacers, heating units/systems, and refrigeration systems.

Narrative

Usage of Burich Arena continues to remain strong. Our user groups of hockey and figure skaters have consistent and strong participation. Our private rental groups continue to purchase ice during non-peak times. Due to increased demand from our hockey association, we opened for ice on September 20, one of our earliest fall start-ups ever.

The conceptual construction plan from Stevens Engineering with an upper level concourse, west rink improvements such as permanent spectator seating, concrete refrigerated floor, and a common lobby area providing access to both sheets of ice continues to be a long term goal. We will work with ISG to create a plan for replacing existing east rink roof and upgrading exterior sidewalls, similar to Recreation Center project.

This conceptual plan was an extension of the original study done by Stevens. This plan gives us a road map for the future, helping us to make decisions on future building improvements. We will continue to work with city staff and Hutchinson Hockey Association representatives to continue planning on how to accomplish this project

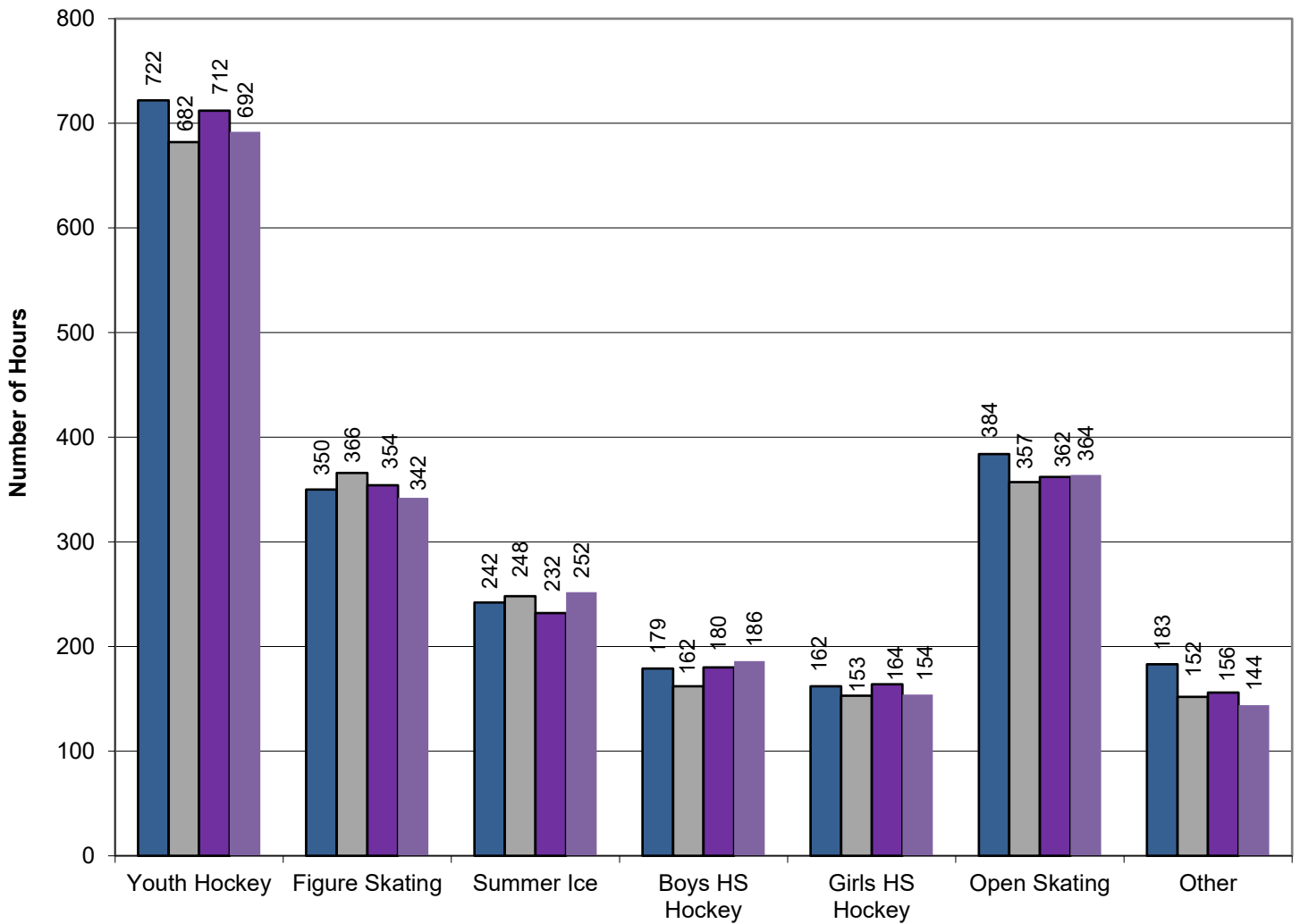
Hutchinson Hockey Association continues to offer four tournaments during our winter season. These special events were well attended this season, with record number of teams participating. We will continue to partner with them to help improve player, parent, and team experiences.

2020 Goals & Objectives

- Complete replacement of existing fluorescent lighting throughout the east and west rinks. By year's end, we will have all interior and exterior fixtures replaced with energy efficient LED lights.
- Work with ISG Architects and Engineers on creating design for east rink roof replacement and exterior sidewall improvements.
- Work with Hutchinson Hockey Association and Hutchinson Figure Skating Association on improving our summer ice season. We have adjusted the period from an early June start to after July 4, 2020. We believe that this time shift will improve the program and will help increase participation.
- Develop and grow our spring and fall usage of the building with our turf floor.
- Continue to improve and nurture our partnership with HFSA. Participation numbers remain strong. PRCE continues to offer ISI (Ice Sports Industry), an opportunity for younger skaters, and HFSA offers a competitive program for the more experienced skater. The annual ice show is possible only with the city's support and volunteer help from HFSA.
- Continue long-term planning for major building system's component replacement. Work with the city's Facility Committee and Stevens Engineering to help prioritize major projects and purchases involved with the next phases of building improvements.
- Work with the Burich family and Hutchinson Hockey Association on funding for Burich Arena improvements. These groups have committed to contributing to the future improvements at the facility.

Ice Time Report

2016 - 2019 Comparison



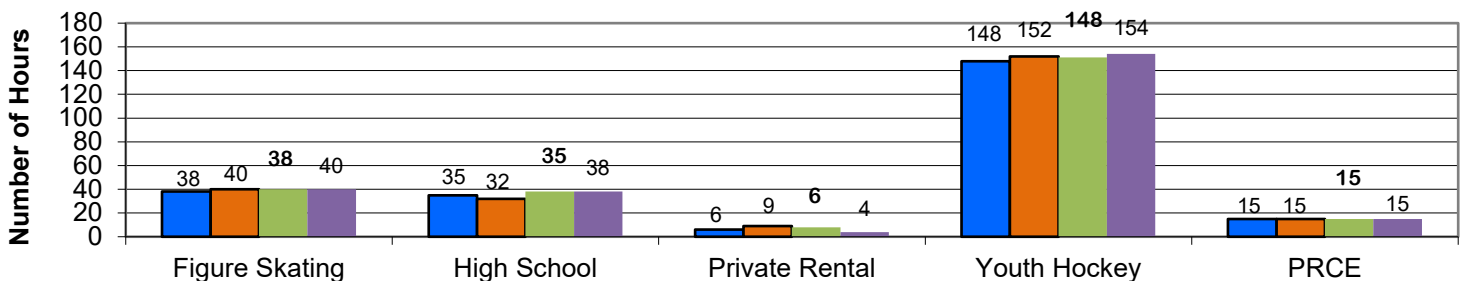
Total Ice Time Hours

2016: 2,222
2017: 2,120
2018: 2,180
2019: 2,134



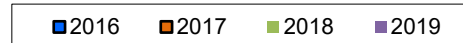
Summer Ice

2016 - 2019 Comparison



Total Summer Ice Hours

2016 = 242 2017 = 248 2018 = 252 2019 = 252



Department: Recreation Center/Aquatic Center

Staff Responsible: Marv Haugen

Title: Facilities & Operations Manager

2019 Accomplishments

- Through the Facilities Committee, hired design and engineering firm, ISG, to create plans and specifications for the Recreation Center roof replacement/exterior walls upgrade project. Bid was awarded in January and construction will begin in late April.
- Completed successful third season of Hutchinson Family Aquatic Center. Average attendance these last three summers has been at about 50,000 swimmers.
- Replaced the PRCE office area lights with energy efficient LED fixtures.
- Through the Aquatic Center Manager and Concession Stand Manager, hired and trained over 80 staff as lifeguards, water safety instructors, admissions staff and concession people.
- Reduced total labor hours used to operate aquatic center. We continue to learn from our three seasons of experience where we are able to reduce staffing.
- Continued training of our PRCE Facilities Technicians. These two positions are responsible for maintaining our equipment and facilities. With increased usage of Burich Arena, and the addition of the aquatic center, these positions are vital to properly maintaining our assets.
- Through the Recreation Programs, the sport of pickle ball has been introduced to the facility. Participation continues to climb.

Narrative

The Hutchinson Family Aquatic Center was a hit again for summer 2019. Over 40,000 people participated in activities at the pool. We continue to adjust hours of operation and staffing to help bring our budget expenses and revenues closer together.

Our Aquatic Center Manager, Maggie Schroeder, is a certified American Red Cross Lifeguard Trainer and Water Safety Instructor Trainer. We are able to train staff in-house in lifeguarding, first aid, CPR and WSI. She recruited, hired and trained over 70 people to help staff the aquatic center and teach swimming lessons at Carlson Pool. These people did an outstanding job working with the families that came to enjoy the features offered by the aquatic center as well as teach swimming lessons to nearly 900 swimmers.

We continued to utilize and improve the operation of our POS system for our concession stand sales and attendance tracking. We upgraded our outreach and communications through our PRCE website and increased our usage of social media.

The citywide capital improvement plan, administered through the Facility Committee, continues to be implemented. This year, we will continue working with ISG to complete the project of the Recreation Center roof and sidewall replacement. The bid was awarded in January to APX Construction Company. Construction will begin in late April and continue through August. The building will have a new exterior look and will be a model for future improvements when it is time to re-do the exterior finishes at Burich Arena.

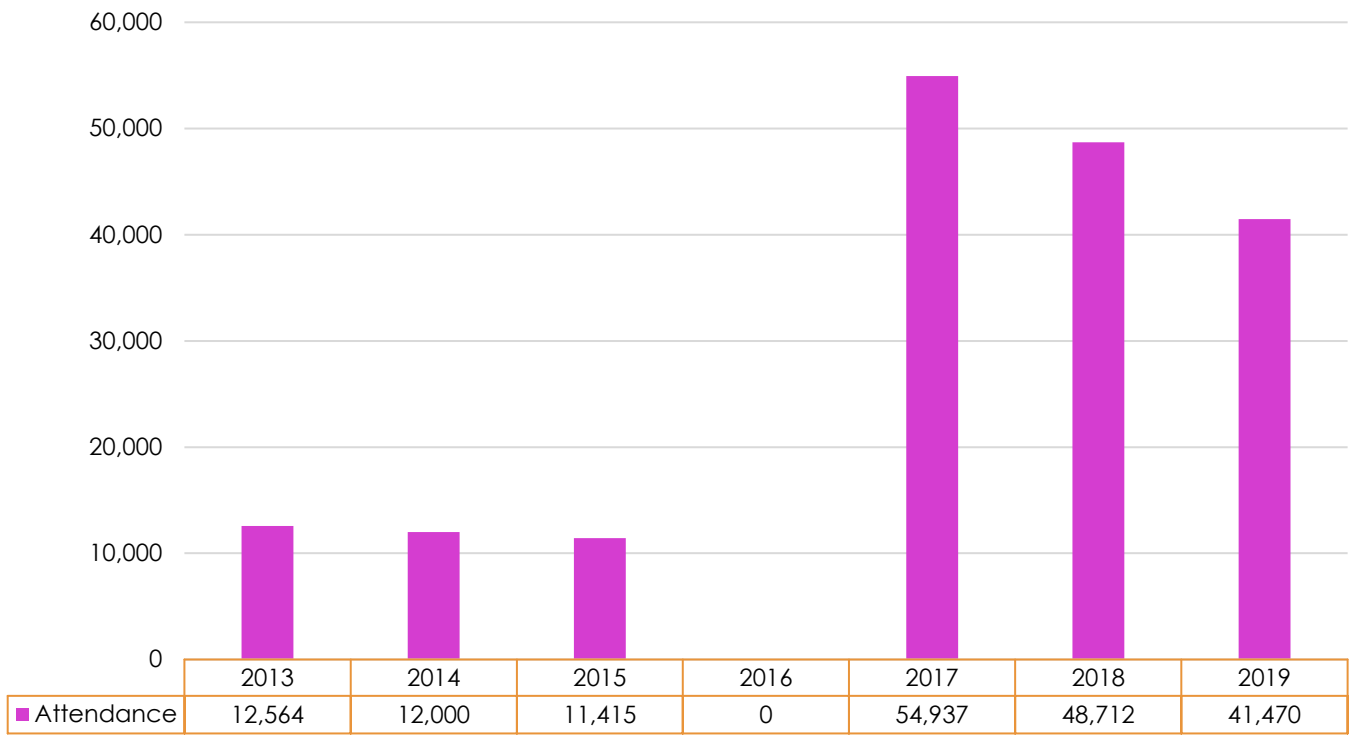
The Recreation Center gymnasium continues to experience high usage through our major winter user groups of adult volleyball, middle school and high school sports practice and games. Tournaments, PRCE sponsored and private, continue to draw large numbers of spectators and teams. Through the Recreation Programmer, pickle-ball programming has been introduced to the building. Five courts have been added and participation continues to grow.

We will continue to hire, train, and coach quality seasonal employees. These front-line people are the faces that represent our department.

2020 Goals & Objectives

- Work with ISG and the general contractor, APX to complete Recreation Center roofing and wall upgrade project. Exterior roof panels will be installed as well as adding interior roof liner. Exterior wall steel panels and concrete block will be updated with new surfaces as part of the upgrade.
- Through the Facilities Committee, replace the gymnasium lighting. As part of the roofing replacement project, the current fluorescent fixtures will be upgraded to energy efficient LED lights.
- Recruit, hire and train American Red Cross Swimming staff to serve the outdoor pool, as well as teach our summer American Red Cross learn-to-swim program. Admissions duties will become part of lifeguard rotations, including patron check-in, tube wrangling, and water slide attendants.
- Through the Aquatic Center Manager, continue to work toward adjusting staffing patterns to align with attendance highs and lows. We will adjust opening and closing plans as well as review our daily schedule.
- Continue to offer American Red Cross swimming lessons at Carlson Pool and the Aquatic Center. Pre-school lessons continue to grow as we make further use of our new outdoor spaces.
- Continue to work through the Facility Committee on future facility upgrades.
- Continue and refine maintenance policies and procedures for aquatic center operations. Work with maintenance team and summer aquatic staff to plan and respond to various water quality challenges.

Hutchinson Outdoor Pool Attendance 2013-2019



Attendance:

June	9,945	9,945
July	17,336	17,336
August	10,102	10,102

*Does not include private rentals

Sponsored Events:

Thrivent/Hutch Health: 3 days (1,044 swimmers)
Common Cup: 2 days (942 swimmers)

Swim Lessons: 815

Department: Recreation

Staff Responsible: John McRaith

Title: Recreation Services Coordinator

2019 Accomplishments

- **Ballfield Usage:** With the disappearance of Linden Park last summer, we had the challenge of finding enough play space for all the different activities that take place during the summer. We doubled up with some youth and adult activities at Roberts Park. Our biggest challenge was moving the eight fastpitch games normally played at Linden Park. Since we do the league scheduling for Crow River Fastpitch, we were able to accomodate six of our eight games on Wednesdays by utilizing Robert's Park, Riverside and Northwoods fields. It was very tight, but all the field requests were met.
- **Accommodating Multi-Season Sports:** We hosted a fall girl's fastpitch league that played on Sunday afternoons at Roberts Park. There is potential for a fall baseball league also. Field maintenance is still an issue for these programs, as we just do not have the park staff available like we do during the summer months.
- **Pickleball Programming:** With the help of a few avid participants, we are in the process of growing the interest in pickleball for our older participants. We are seeing that baby boomers, who were the backbone of the team sports boom back in the '80's and '90's, want to remain active. This slower paced version of doubles tennis appears to be one answer to those desires. The fairgrounds already hosts a robust men's program on Monday and Thursdays. We now have programs meeting on Monday evenings along with Wednesday and Saturday mornings. A recent introduction to pickleball class had 24 people show up to learn the basics of this sport.
- **New Programming Options at the Recreation Center** Now that there are four new basketball and volleyball courts at the high school; we have seen a dramatic drop in winter tournaments held at the Recreation Center. This provides us with an opportunity to be more available for private rentals and special events. We are already seeing an uptick in birthday party rentals. Pickleball has already taken significant amounts of time at the Rec Center with the potential to add more hours in the future. Rentals for volleyball, basketball practices, and open soccer have become more prevalent. We were also able to add indoor playground on the weekend for working parents.

Narrative

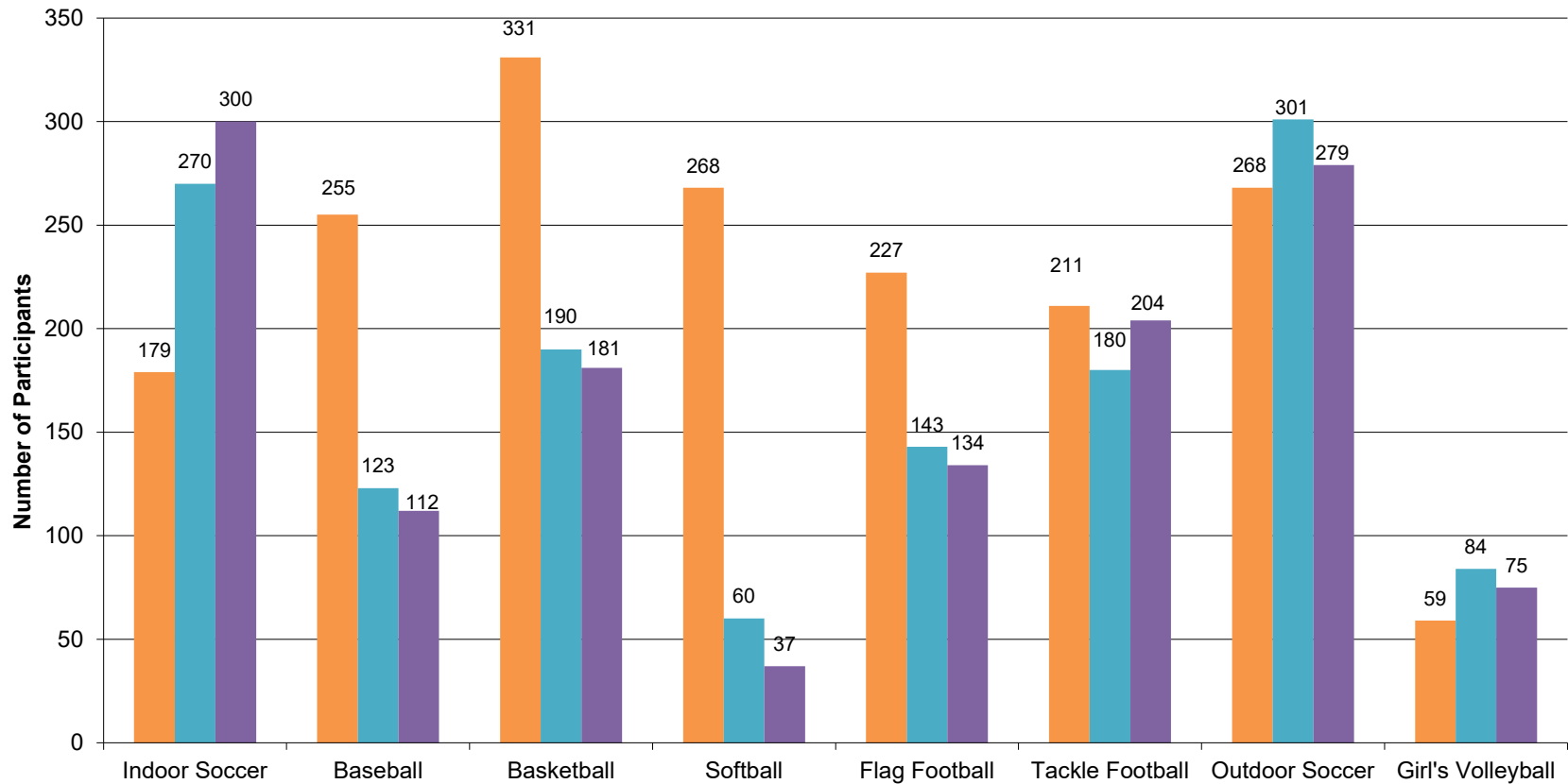
If we analyze current trends in youth and adult sports, the defining word for our current situation would be “commitment”. The interesting thing is that it refers to opposites in youth and adult sports. In youth sports, kids are being encouraged to pick a sport and be committed to it while abandoning other options for recreational sports. If you are “committed”, it means extra practices, weekend tournaments, and off season participation to keep your game sharp. While parents seem to be endorsing this approach for their children, they are actually seeking out opportunities that are exactly the opposite. Adults are looking for programming that does not require commitment. They want to be free to participate when they feel like it and not be tied down to a schedule. Drop in activities like open volleyball, open soccer, and pickleball are gaining momentum while team activities like softball and volleyball are losing numbers. Our task as a recreation department is to identify and put in place programming that matches the desires of the citizens of our community.

2020 Goals

- **Pickleball Expansion**: As the demand for pickleball courts continues to increase, we will need to maximize our ability to provide them. Besides adding hours, we may have to reconfigure our current four courts into six or eight courts with portable nets.
- **New Ballfield Facilities**: There will be two new miniature ballfields available this summer at Linden Park. We are going to pursue designing smaller fields to accommodate only pre-school through second graders. We hope that this will contribute to a better playing area for the kids and will allow the children to have a better chance at mastering the challenges of the game such as throwing from base to base.
- **Tiger Ball**: The Junior League Baseball Association has agreed to combine their first and second grade baseball program with our first and second grade girls’ softball program. Since both programs play with a padded ball at that age, there was no obvious reason for separating boys and girls. By combining the programs, we hope to provide the girls with greater access to coaches with a background in the sport and provide a more uniform experience for all the kids in the program. Boys and girls will now separate at third grade when they begin playing in traveling leagues through their respective associations.
- **Construction Project at the Recreation Center**: A new roof for the Recreation Center gymnasium is scheduled for this summer. The loss of this space will lead to some challenges to find locations for summer activities including volleyball and basketball camps, karate classes, and our noon adult basketball program. We will work with school officials who have their own challenges regarding maintenance of their facilities during the summer months.

Youth Program Participation

2009, 2018, 2019 Comparison

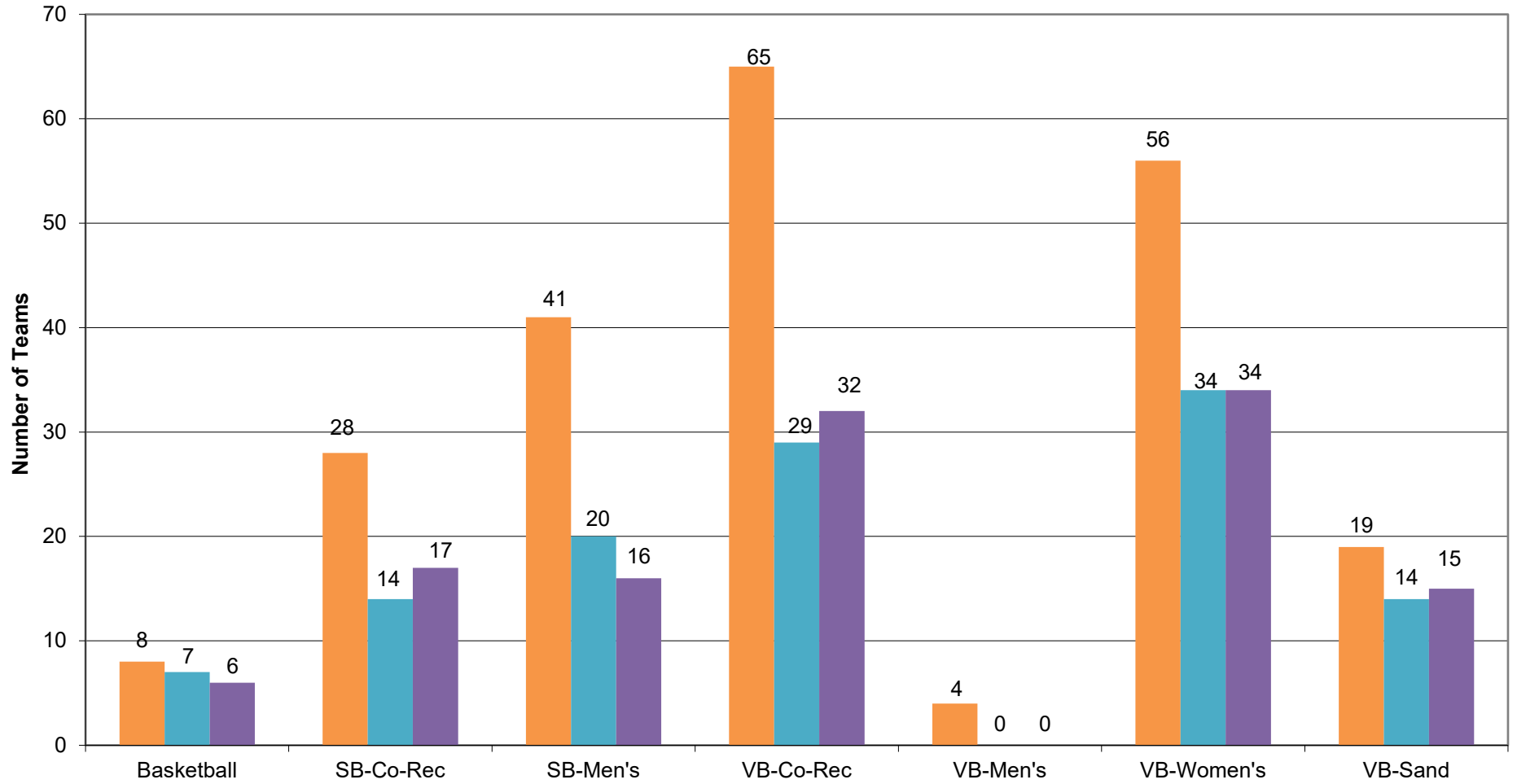


Youth Participation
2009 = 1711 2018 = 1350 2019 = 1351



Adult Program Participation

2009, 2018, 2019 Comparison



Total Adult Teams

2009= 221

2018 = 118

2019 = 120



Department: Community Education

Staff Responsible: Sharon Armstrong



Title: Community Education Program Coordinator

2019 Accomplishments

- **Fall Brochure**: Added new youth activities - Crazy 8 Math Club and new adult activities – Welcome to Medicare, Purchase a First Home and two cooking classes.
- **Winter Brochure**: Added new adult activities – How to Pay for Nursing Home from an Attorney's Perspective, Adverse Childhood Experiences, and two gardening classes.
- **Summer Brochure**: Added six youth camps at Rotary Park, two Coding and Robotics Camps, two youth cooking classes, one Boys Soccer Camp, one Girls Soccer Camp and a new adult activity - Mom's Football 101.
- **School Rentals**: Hutchinson Community Theatre Performance of Happy Days, was held in the high school auditorium, returning after four years, offering three evening performances and one matinee, estimating 2,200 participants.

Narrative

Hutchinson Community Education, part of Hutchinson Public Schools, offers year-round opportunities and resources to reach the needs of community members by providing instructional, educational, and fun experiences. Instructors and coaches offer activities in which they have knowledge, experience or a skill creating a positive impact in our community with an opportunity to grow as individuals.



Community Education utilizes locations within Hutchinson Public Schools, the Recreation Center, park shelters, and in local businesses throughout the community for activities. This past year, customers experienced swimming in a climate controlled environment participating in Early Morning Water Exercise, Lap Swim, Open Swim and Lessons. Some learned new driving skills or sharpened existing ones by attending Student Driver's Education and AARP classes. Students were able to attend Coding and Robotics and for your beloved dog, Dog Obedience classes! Sport enthusiasts attended basketball, football, strength & conditioning, volleyball, soccer and wrestling.

Community Education submits an Annual Report to the Minnesota Department of Education (MDE). During 2018-19 school year, Community Education offered activities in the service categories of: Enrichment, Health/Safety, Recreation, Service and Sports for both youth and adult. Districts who receive a levy for Community Education must submit an Annual Report.

School Facility Rentals and Usage:

From July 1, 2018 to June 30, 2019, 69 groups submitted 733 permits estimating 429,940 people using Hutchinson Public Schools fields, buildings and parking lots. Hutchinson High School gyms were closed April 15 to August 18 and the Middle School gym closed June 19 to August 18, slightly reducing usage this year.

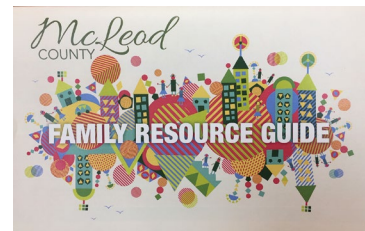
Facility Use by Location:

Location	Groups	Permits	Est. # of Participants
High School	35	342	303,297
Middle School	35	224	142,980
Park Elementary	16	93	37,162
West Elementary	9	44	32,748
Fields-Outdoor Campus	9	29	26,330
Parking Lot	2	4	925

Middle School Activities since 2003: Community Education continues to fund Middle School activities for students in grades 6, 7, and 8. This is a collaborative effort with the Activities Department at Hutchinson High School. During the 2018-19 school year, there were 17 Middle School activities offered and two programs ran as 7-12 grades. Sixth grade had 77 participants, seventh grade had 165 participants, and eighth grade had 227 participants. Girls' soccer and Dance Team ran as 7-12 grade programs. Middle School Sports chart located in the statistic section of this report.

Passport to the Parks: (Submitted by Cheryl Glaeser)

Passports to the Parks, October 2018-October 2019, was a Community Education partnership and other nonprofit organizations and concerned community members, who worked together to provide opportunities for families in the Hutchinson and McLeod County to connect with each other and area organizations and family service providers. Together, these partners developed and distributed the McLeod County Family Resource Guide, of which 3,000 Guides were printed and 2,525 have been distributed to date. The Guide provides information about key resources for families in need. The partnership also supported free family events to encourage family time and help families feel more "connected" in their community. Through partnerships with over 13 Hutchinson organizations and groups, 549 young children and families enjoyed 7 free events in Hutchinson Parks and public spaces.



Passport to the Parks held these events in 2019:

Dig Into Learning at the Ridge - January 20 - Over 25 volunteers hosted 40 activities for children ages 4 through 10 helped kids explore careers such as nursing, anthropology, history, and more. About 110 people attended the event ranging from age 0 to 90.

Winterfest – February 9 - This annual event sponsored by Hutchinson Health and other area organizations, provided a key to hand out resource guides and inform people of upcoming Passport to the Parks events. About 1,000 people attended.

Warm Hands, Warm Hearts – January 13 - The Hutchinson Kiwanis Club and the High School Key Club partnered to provide mittens, hot chocolate, cookies and sledding at Kiwanis Rocket Hill. Attended by 44 people of various ages, over 80 pairs of mittens were collected and donated to Common Cup Ministries.

Bikes Rock – June 22 - Hutchinson Health, Jaycees, Rotary, and Tigers groups partnered to host this long-standing community event. Through Passport to the Parks, they were able to distribute 144 helmets to youth and provide bike safety education that was expanded with the use of free rental bicycles. About 250 attendees and 23 volunteers participated.

Books & Baseball – July 17 - This partnership of Passport to the Parks, Hutchinson Huskies Baseball Association, Cash Wise, and Dennis Piechowski, was a first-time event of its kind for Hutchinson Huskies. Kids and parents got in free and received a free book, hot dog, pop or water, and popcorn. 50 books were handed out to kids from ages 4 to 12.

Screen Free Fun – August 12 - Fifty children/teens and 24 adults (not including volunteers) participated in “screen free” activities at Library Square. All families received a resource booklet and the kids had a lot of fun with a scavenger hunt.

Fire Safety/Open House - September 7 - Partnering with the Fire Department's Annual Open House, two free bikes were given away, and families learned about safety through the McLeod County TZD Safe Roads Coalition.

Hutchinson Adult Basic Education (Submitted by Shari Brunes)

Hutchinson Adult Basic Education (ABE) is located at Ridgewater College in room 145. Our mission is to provide adults with educational opportunities to acquire and improve literacy skills in order to become self-sufficient and to participate effectively as productive workers, family members, and citizens. A certified teacher is in the room to meet the needs of learners four days a week. Our schedule includes both daytime and evening hours, and provides the opportunity for a total of 24 instructional hours weekly for students. Hutchinson ABE offers programming twelve months a year.



For the 2018-19 academic year (May 1, 2018 to April 30, 2019), 262 students attended a total of 6,224 hours. Students who attend 12 or more hours are considered “participants”. Hutchinson ABE had 111 participants for the year. Currently, the average ABE student attends for 24 hours. Learners participated in a variety of programming including classroom hours, distance (online) learning, basic computer classes, grant sponsored classes, and collaborative classes with the college and CareerForce.



Our ABE site is co-located with Ridgewater College and the CareerForce Center. Because of this, we have been able to develop programs to assist learners with educational, employment, certifications, and college goals. ABE offers free basic computer skill classes. ABE continues to academically support college-attending students who do not meet Accuplacer Math cut scores. ABE assists potential Ridgewater students as they prepare for Accuplacer testing. The exam is given for college class placement.



There were 47 Hutchinson ABE students that earned a GED Diploma, which is 17 more than the previous year. Our local Free GED Testing Fund, in partnership with the Ridgewater College Foundation, provided 22 free GED test vouchers for qualified students in our program. On July 1, 2019, state issued a code (MNGED30) that provides free GED testing through a legislative appropriation. Those funds are expected to run out in April 2020 and we will resume using our local funds.

During the previous academic year, ABE staff members have been involved in state trainings for College & Career Readiness Standards, Language & Literacy, Math, and the Adult Diploma Task Force. Participation and involvement in these and other opportunities make Hutchinson Adult Basic Education a leader among small rural programs.



We continue to build on relationships with groups in the community including the public library, employers, and community organizations. ABE is a valuable component to Hutchinson's

Community Education program, meeting the needs of many individuals from the surrounding area by making them better family members, employees, and citizens. Shari Bruner manages the Hutchinson Adult Education program. Ann Trochlil serves as the Glacial Lakes ABE Consortium Program Manager. The Hutchinson teaching staff currently includes: Peg Carls, Barb Haugen, Mary Horrocks, Joyce Evenski, and Ann Springer.

ABE Data Summary Information:

Hutchinson Adult Basic Education 2018-19 Information		Notes
Total Enrollees	262	278 in 2017-18
Total Hours	6,224	This is a 27% decrease from the previous year
Total Participants	111	Students who attend 12+ hours
Total GED Earners	47	This is a 56% increase from the previous year

Early Childhood Family Education, Submitted by Mary Storlie

Early Childhood Family Education (ECFE) offers a variety of class options for families during the Hutchinson Public School District's school year with sibling care available for all day time classes as well as a sliding fee scale and scholarships that support and encourage families of all income levels to participate in our classes. NO family is ever turned away due to inability to pay.



EARLY CHILDHOOD
FAMILY EDUCATION



ECFE classes include separating & non-separating classes as well as parent only classes, family events, special one-time classes. New offerings this school year include online parenting classes, home daycare visits where our staff and curriculum go to the provider's home, and summer classes.

ECFE recognizes and supports parents/guardians as a child's first and most significant teacher. Our mission is to strengthen each family unit through education and support while providing the best possible environment for healthy growth and development of their child.



During the 2019 school year, we were able to support over 325 parents and children participating in our program. Current collaborations during the 2019 school year included guest speakers into our regular weekly classes with McLeod County Public Health and Hutchinson Health as well as grants from PACT for Families and the Southwest Initiative Foundation (SWIF)

that allowed us to offer three special Guest speakers for the community on the lack of play in nature and its impact on the mental health of children, and to have an RN as a permanent staff member in our Busy Baby classes. We also are currently collaborating with the Hutchinson Public Library to provide a monthly story hour for families of children birth - 5 and their siblings. Each story hour includes, finger plays, songs, stories, snack, art and a time for parents and children to look at and check out books. ECFE also added into its regular fall curriculum Sr. Living visits, where we again, brought our program on the road to seniors during the holiday season.



During the summer of 2019 the ECFE building received a much needed facelift. The ECFE staff and other family volunteers, painted the building, added new trim work, designed and purchased new signs for the program. The city took down several trees that were blocking our program signs which helped parents to locate us in our building with ease.

2019-20 Goals & Objectives

Community Education Goals:

- Offer new experiences throughout the year for multiple age levels and current trends
- Seek and maintain partnerships while targeting community needs and wants
- Maintain healthy relationships with instructors, customers, and staff
- Participate in Minnesota Community Education Association (MCEA) continuing education training and classes
- Promote awareness of PRCE activities through Facebook, websites, brochures, flyers, and verbally.
- Set Up, revise, and organize new and changing areas within the school district in rSchool Today, Hutchinson Public Schools online reservation program, during the next two years of growth and change.

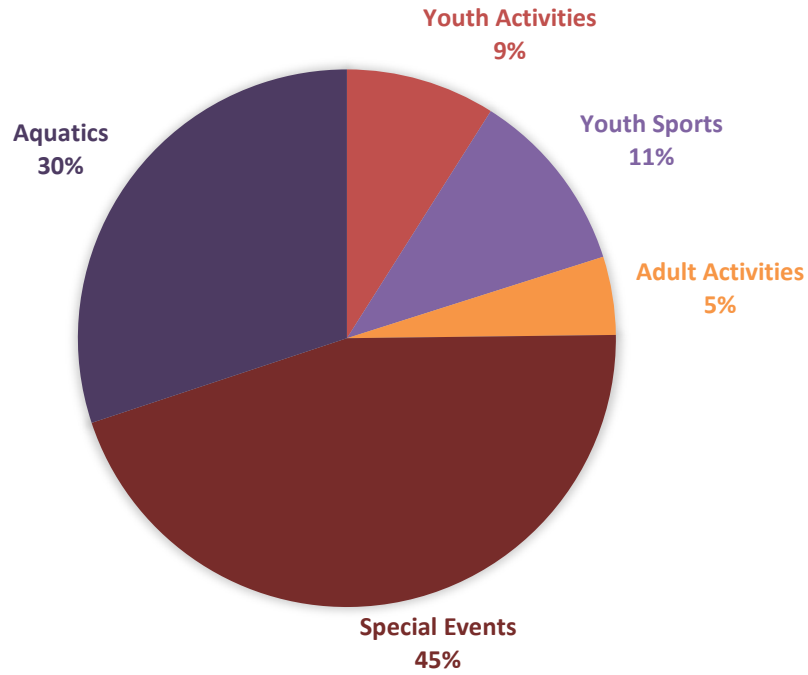
Adult Basic Education Goals: (Submitted by Shari Brunes)

- Reach out to learners in the community in need of ABE services; ongoing
- Develop and promote a new website (www.hutchadulthood.com)
- Seek donations for the GED Testing Fund to cover the cost of testing for our students in partnership with the Ridgewater College Foundation
- Participate in the High School Equivalency Test Selection Stakeholder Working Group
- Pretest and posttest students to successfully meet MN ABE goals of 60% of students achieving a gain of at least one academic level; ongoing
- Develop grants with partners to assist students as they explore career pathways; ongoing
- Provide distance learning (online) opportunities using state approved platforms; ongoing
- Offer digital literacy classes for CareerForce clients to empower them in their job search and increase employability; ongoing
- Collaborate with Ridgewater and CMJTS to offer adult training and certifications
- Partner with Head Start and ECFE/Family Literacy parents to earn a GED or with other educational needs

Early Childhood Family Education Goals: (Submitted by Mary Storlie)

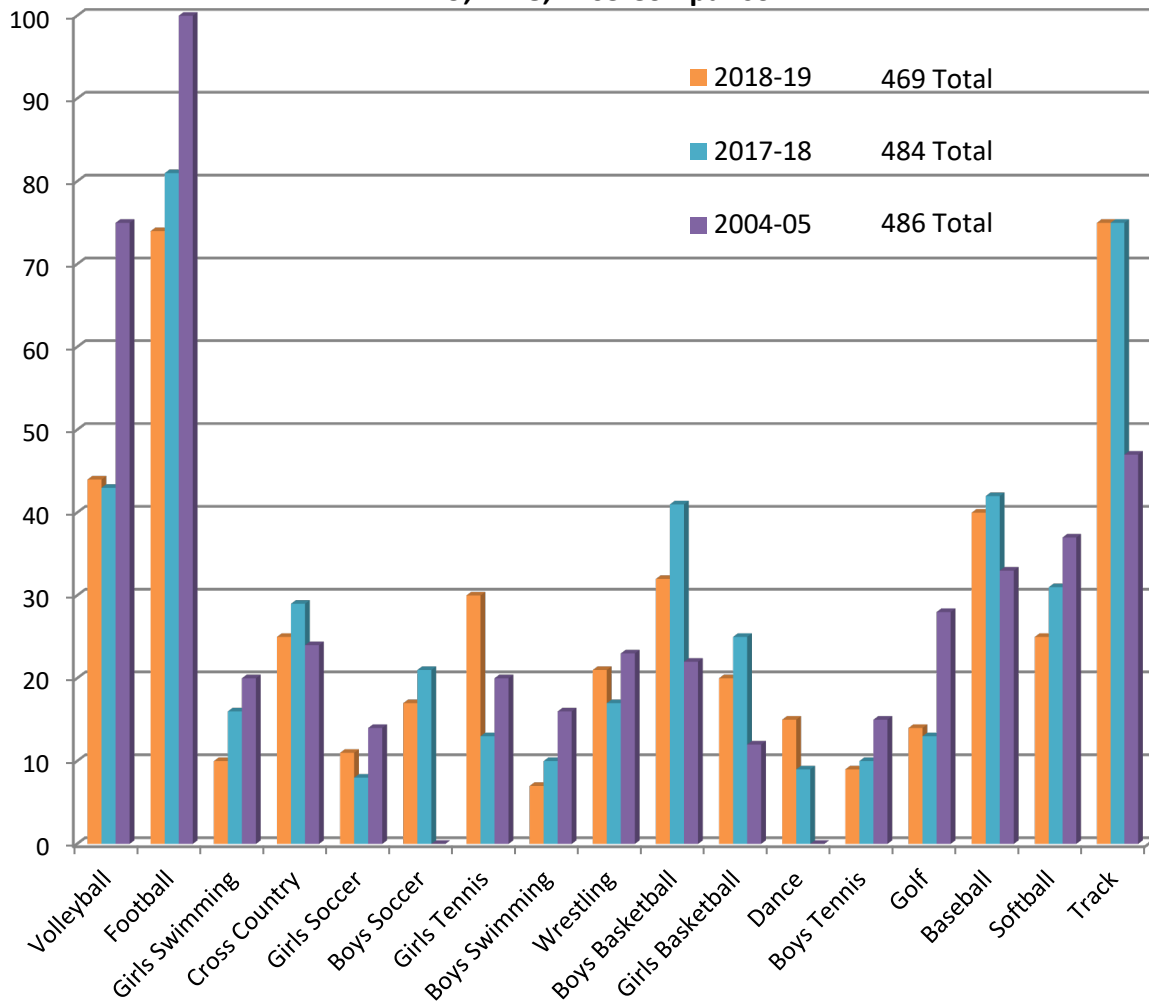
- Maintain ongoing quality in our ECFE programming
- Continue collaborative efforts with other local community agencies and businesses
- Continue ongoing assessments of our programming
- Continue to evaluate and update parent and child class curriculum
- Continue collaborations with local preschools, daycares and in home daycare providers
- Continue registration collaboration with PRCE to streamline the process for our families
- Continue to distribute new Early Childhood Screening postcard to families; our Welcome Baby postcard to parents of a newborn; our free baby bucket that contains a hardcover children's storybook, a free ECFE baby class and other local businesses information and /or gifts
- Continue our marketing efforts through our new ECFE trifold and Facebook page
- Continue to evaluate current class trends through participant surveys and discussions within our collaborative groups and adjust class offerings as needed

PARTICIPANTS



Middle School Sports

FY19, FY18, FY05 Comparison



Department: Event Center/Senior Center Programming/
Adaptive Recreation

Staff Responsible: September Jacobsen, HEC Coordinator

2019 Accomplishments

- **Great Room/Hallway:** January: Carpet professionally cleaned.
- **Repaired unexpected damage:** February through March: Repairs from water damage – carpet, sheetrock, wallpaper, and painting.
- **Mini-Golf-** March: Raised funds. Several day care providers used the mini-golf.
- **50's 60's Concert:** May: Almost 300 tickets sold at this fundraising show.
- **Jimmy Mazz:** October: Tried a new type of entertainer.
- **Large Events:** Repeat customers- religious, social awareness organization, political fundraiser, additional rentals for political meetings, first time host to a holiday event and a new community service event- brought in over 2,000 guests just from first time events.
- **Senior health speakers:** Brain health, bone and pelvic health, pain management, and skin cancer prevention/treatment
- **Utilized Facebook to promote fundraisers:** 2 concerts and the mini-golf
- **Replaced bathroom receptacles:** February: Replaced for budget reasons.
- **Created a Code of conduct** approved by PRCE Board and City Council.

Narrative

This past year presented the Event Center with a few challenges. Beginning in January, the heavily soiled carpet received a professional cleaning. Additional cleaning after the first rental was required. A frozen pipe broke in the entry way mid-January and needed replacing. No water damage occurred. However, in early February a pipe within the exterior west wall broke and created flooding for half the building. The damage closed most of senior programming down until mid-March. Water damage cost came to \$85,000. Repairs included new carpeting for half the facility, sheet rock removal and replaced to all walls exposed to water, repainted rooms, and added new wallpaper. Since March is the second busiest month of the year, February and March rentals in the great room occurred as scheduled. In August, the fire department was here to investigate a duct detector alarm. Replacement of this device was necessary. From September to December, the center was busy with concerts, weddings, job fairs, insurance meetings, high school athletic banquets, and holiday parties. All of which went very smoothly. The Event Center's best attribute is its flexibility and capability to seat over 400 guest's banquet style and 1,000-theater style. This year over 25 events had a minimum of 200 in attendance and 9 separate events with 350 and over. The largest event count being slightly over 600 in attendance. Every year the Event Center attracts new businesses and events. The past few years, the center has seen a decrease for weddings. However, social awareness groups and community service organizations have increased.

Senior programming had a few unique situations in 2019. Due to the frigid temperatures plus snowstorms in January, cancelation of programs and closure of the center for the first time in 17 years. February brought the task of rearranging programming to accommodate the flood damage repairs. Staff were impressed with how flexible the seniors were with the weekly changes. After the first three weeks of not being able to have any senior activities,

many seniors expressed their appreciation for the center with comments about how they missed coming to the center and being able to socialize.

Staff made changes to a few activities due to decreased participation and focused on adding and enhancing current programs. New card games, exercise programs, DECKO parties, and ping-pong have new “younger” seniors participating. Finally, the drafting and submitting of a Code of Conduct policy has been approved by the city council. The policy clearly defines all expectations of staff, volunteers and participants. This policy fulfills the center’s mission statement while being an asset for any future references.

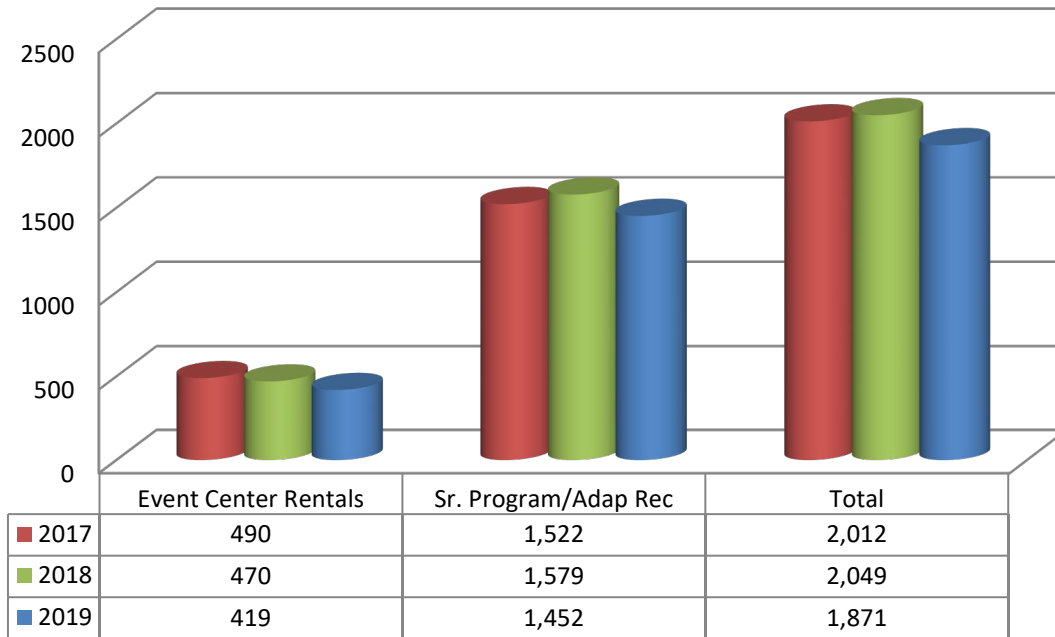
The Adaptive Recreation programs continue to meet on a regular basis and call the Eventer Center home base. This group benefits the most from the easy accessibility the facility has to offer. Modifications to programming brought fewer program events while maintaining good participation. The program has had staffing changes and is still looking for a consistent programmer. Staff are encouraged with new participants that show their excitement for these programs. Following suggestions by the participant’s staff, we are offering healthier snacks and prizes. This has created positive feedback. This program is such a joy to work with.

Looking ahead to 2020, staff anticipates increased revenue from business meetings, hosting private occasions and weddings. Senior programming is always looking for new ways to attract new and younger members. The adaptive recreation program will continue to provide recreation for this specific community group.

Objectives for 2020:

- Mini-golf day fundraiser/programming- March
- Continue to collaborate with health professionals to offer different seminars to seniors - April
- Open house for Senior Center- May
- Host senior musical concert - May
- Utilize Facebook to promote weekly senior activities and business rentals
- Investigate fees to have monthly newsletter printed in color
- Enhance the vestibule for a better “first impression”.
- Add an electronic charging station
- Co-sponsor with community service group-Fare For All
- Update audio in great room

Facility Use - *Rentals *Senior Programs *Adaptive Recreation



Senior Programming & Adaptive Recreation Participation

