

Hutchinson Event Center Rental Rates

Great Room

Seating up to 525 dinner or 1,100 theatre

Monday - Thursday	\$350
Friday, Saturday, Holidays	\$700
Sunday	\$475
Linen Service Fee	\$95
Wedding/Quinceanera/Specialty events	\$2,500

Half Great Room - 3M Room

Seating up to 200 dinner or 300 theatre

Monday - Thursday	\$190
Friday, Saturday, Holidays	\$450
Sunday	\$300
Linen Service Fee	\$50
Wedding/Quinceanera/Specialty events	\$1,600

Quarter Great Room

Seating up to 100 dinner or 125 theatre

Nuvera or AmericInn Room

Monday - Thursday	\$100
Friday, Saturday, Holidays	\$225
Sunday	\$175
Linen Service Fee	\$25
Wedding/Quinceanera/Specialty events	\$700

Meeting Room

Ambassador

Westlund

McCormick

Seating for Theatre	40	30	35	\$25/hour (2 hr. minimum) \$95 day
Seating for Classroom	24	24	24	Minimum Linen Service Fee \$10

Program Room

Hoefer

Cashwise

MidCountry

Stearns

Seating for Theatre	30	100	15	15	\$25/hour (2 hour minimum) (Cashwise room \$40/hour-\$90/day M-TH-\$125 day weekend)
Seating for Classroom	24	50	N/A	N/A	Minimum Linen Service Fee \$10

LCD Projector 3500 Lumen

\$325/day

Security*

\$57/hour

LCD Projector 1100 Lumen

\$125/day

Refundable Damage Deposit

\$300/event

Front/Rear Truss Screen 9x12

\$83/\$117/day

White Board/Stand 4x6

No fee

Wireless Microphone

\$35/day

White Board/Stand 3x4

No fee

Podium w/Microphone

\$35/day

Coffee

\$15 for 30 cups

TV & VCR – Lap top

\$30/day

(HEC non-catered events)

\$20 for 50 cups

Overhead Projector

\$27/day

Food Beverage Fee

\$80 or \$50 day

Slide Projector

\$27/day

Tripod Screen 8 ft.

\$15/day

Piano

\$30/day

Tripod Screen 6 ft.

\$10/day

VCR/DVD/ CD player or Cassette

\$20/day

China/Flatware

\$1 plus caterer fee

Podium

No fee

Draper Easels

\$5/day

Internet Connection

No fee

Speaker Phone

\$20/day

Note: Special Audio Video package pricing is available.

*Rates are subject to change.

***SECURITY:** For events with alcohol, we require at least one Hutchinson police officer on duty until the end of the event (minimum of 4 hours). For groups of 250 or more, a second officer may be required for the final 4 hours of the event. The fee for each officer is \$57/hour. (Please refer to "Rental Policy") rates RVSD 11-6-20rvsd

1005 Hwy 15 S., Plaza 15 Hutchinson, MN 55350

Telephone: 320-234-5656 • Fax: 320-234-5655

www.hutchinsoneventcenter.com